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**INTERNAL SERVICES DEPARTMENT**

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November 15, 2016

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

22 November 15, 2016

LORI GLASGOW  
EXECUTIVE OFFICER

**DEPARTMENT OF PARKS AND RECREATION AND  
DEPARTMENT OF COMMUNITY AND SENIOR SERVICES  
AMERICANS WITH DISABILITIES ACT EMERGENCY SHELTER IMPROVEMENT PROJECTS  
APPROVE PROJECTS, SCOPES AND PROJECT BUDGETS  
CAPITAL PROJECT NOS. 87350, 87351, 87352, 87353, 87354, 87355, 87356, 87357, 87358, 87359  
(SUPERVISORIAL DISTRICTS 1, 2, 4 AND 5 - 3 VOTES)**

**SUBJECT**

Approval of the recommended actions will find that the Americans with Disabilities Act Emergency Shelter Improvement Capital Projects, are exempt from the California Environmental Quality Act; establish ten Capital Projects, approve the Projects' scope and budget; and authorize the Director of Internal Services Department, or his designee, to deliver the Projects using a Board-Approved Job Order Contract(s).

**IT IS RECOMMENDED THAT THE BOARD:**

1. Find the Americans with Disabilities Act (ADA) Emergency Shelter Improvement Capital Projects (Projects) at the nine County parks and one Community and Senior Center are categorically exempt from the California Environmental Quality Act (CEQA) for the reasons stated herein and reasons reflected on record of the Projects.
2. Approve and establish the ADA Emergency Shelter Improvement Projects listed below and approve a total budget estimate of \$1,600,000.
  - a. Bassett Park \$150,000
  - b. Athens Park \$150,000

- c. Castaic Sports Complex and Aquatic Center \$100,000
- d. Colonel Leon H. Washington Park \$150,000
- e. Mary M. Bethune Park \$200,000
- f. Belvedere Community Regional Park \$200,000
- g. East Rancho Dominguez Park \$150,000
- h. Ruben Salazar Park \$100,000
- i. San Pedro Community and Senior Citizen Service Center \$250,000
- j. Alondra Community Regional Park \$150,000

3. Authorize the Director of the Internal Services Department (ISD), or his designee, to deliver the Projects using a Board-approved Job Order Contract(s).

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

Approval of the recommended actions will find that the proposed ADA Emergency Shelter Improvement Projects are exempt from CEQA; establish the ten Projects, approve the Projects' scope and budget; and authorize ISD to deliver the Projects using a Board-Approved Job Order Contract(s).

#### **Background**

In January 2009, Communities Actively Living Independent and Free (CALIF) and an individual plaintiff filed a federal class action lawsuit against the County of Los Angeles and the City of Los Angeles. The complaint alleged, among other things, that the County and City discriminated against individuals with Disabilities and Access and Functional Needs (the "DAFN community") by failing to include and provide for them in various emergency plans.

The County denied plaintiffs' allegations yet understood more could be done to develop and implement specific initiatives designed to include the DAFN community in the emergency planning and implementation process. Towards this end, County and plaintiffs worked together to develop potential solutions that were memorialized in a settlement agreement. In October 2012, your Board approved the settlement agreement in the CALIF litigation, in which the Mass Care & Sheltering deliverable requires the County to:

- Establish a list of shelter sites operated by the County in unincorporated areas (including any shelter sites operated with the American Red Cross);
- Evaluate those sites for disability-related access; and
- Make those pre-identified emergency shelter sites accessible for shelter purposes.

All of tasks in the Mass Care & Sheltering deliverable planning area are on schedule and either completed or ongoing. The County has established a list of forty-eight (48) County owned sites and evaluated those sites for disability-related access and suitability for shelter purposes. Additional sites are being added to the list as the need arises and as capital projects are completed. Approval of the recommended actions will continue to build upon the success of this deliverable.

## Proposed Projects

On May 3, 2016, your Board approved the first six refurbishment projects in support of the settlement agreement in the CALIF litigation. These ten (10) proposed ADA improvement Projects that are the subject of this Board letter are the second set of Projects to further that effort.

The scopes of work for the proposed Projects to be delivered by ISD are as follows:

- The Bassett Park Project CP No. 87350 located at 510 N. Vineland Ave., La Puente, CA 91746 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, doors, restrooms, a drinking fountain, signage and other amenities and has an estimated project cost of \$150,000.
- The Athens Park Project CP No. 87351 located at 12603 S. Broadway Ave., Los Angeles, CA 90061 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, primary entrance, a service counter, doors, a set of restrooms, a drinking fountain, signage and other amenities and has an estimated project cost of \$150,000.
- The Castaic Sports Complex and Aquatic Center Project CP No. 87352 located at 31320 North Castaic Road Castaic, CA 91384 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, a service counter, doors, an interior route, a set of restrooms, a drinking fountain, signage and bath/shower facilities and has an estimated project cost of \$100,000.
- The Colonel Leon H. Washington Park Project CP No. 87353 located at 8908 S. Maie Avenue, Los Angeles, CA 90002 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, the primary entrance, doors, a set of restrooms, a drinking fountain and signage and has an estimated project cost of \$150,000.
- The Mary M. Bethune Project CP No. 87354 located at 1244 E. 61st Street Los Angeles, CA 90001 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, the primary entrance, doors, an interior path of travel, a ramp, a set of restrooms, a drinking fountain, signage, bathing/shower facilities and other amenities and has an estimated project cost of \$200,000.
- The Belvedere Community Regional Park Project CP No. 87355 located at 4914 E. Cesar Chavez Ave., Los Angeles, CA 90022 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, the primary entrance, a service counter, doors, an interior path of travel, a ramp, a set of restrooms, a drinking fountain, signage, bathing/shower facilities and other amenities and has an estimated project cost of \$200,000.
- The East Rancho Dominguez Park Project CP No. 87356 located at 15116 S. Atlantic Ave., Compton, CA 90221 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, a service counter, doors, an interior path of travel, a stairway, a set of restrooms, a drinking fountain, signage, bathing/shower facilities and other amenities and has an estimated project cost of \$150,000.

- The Ruben Salazar Park Project CP No. 87357 located at 3864 Whittier Blvd., Los Angeles, CA 90023 consists of the redesign and upgrade of an exterior path of travel, accessible parking spaces, the primary entrance, doors, restrooms, a drinking fountain and signage, and has an estimated project cost of \$100,000.
- The San Pedro Community and Senior Citizen Service Center Project CP No. 87358 located at 769 W. Third Street, San Pedro, CA 90731 consists of the redesign and upgrade of accessible parking spaces and a set of restrooms and has an estimated project cost of \$250,000.
- The Alondra Community Regional Park Project CP No. 87359 located at 3850 W. Manhattan Beach Blvd., Lawndale, CA 90260 consists of the redesign and upgrade of accessible parking spaces, the primary entrance, doors, a stairway, a drinking fountain and signage and has an estimated project cost of \$150,000.

Upon your Board's approval, ISD will proceed with design using previously approved as-needed architects.

### **Implementation of Strategic Plan Goals**

The proposed Projects will support the Countywide Strategic Plan Goal of Operational Effectiveness (Goal 1) by investing in public infrastructure that will promote equal access to County services, programs and activities for persons with disabilities.

#### **Green Building/Sustainable Design Program**

The proposed Projects will support the Board's Green Building/Sustainable Design Program by incorporating green standards such as energy efficient lighting, high-performance materials, and water efficiency through fixtures designed for water conservation, to the extent feasible. Other portions of the proposed Projects will support this program by reducing maintenance and repairs of the sites.

### **FISCAL IMPACT/FINANCING**

The total estimated proposed Projects cost is \$1,600,000 which includes plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, contingency funds and County services.

Sufficient appropriation from prior year net County cost is available in the 2016-17 Capital Projects/Refurbishments Budget under Capital Project Numbers 87350, 87351, 87352, 87353, 87354, 87355, 87356, 87357, 87358, and 87359.

The Department does not anticipate any additional one-time or ongoing costs following the completion of the ten (10) proposed projects. Any maintenance requirements will be fulfilled with existing park staff and resources.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Pursuant to the Board's Civic Art Policy, adopted on December 7, 2004, and last amended on

August 11, 2015, the Projects are exempt from the one percent (1%) allocation of the construction costs for the Civic Art Fund as eligible project costs do not exceed \$500,000.

### **ENVIRONMENTAL DOCUMENTATION**

The proposed general improvement Projects are categorically exempt from CEQA. The Projects consist of upgrade of public facilities, including installation of safety equipment and signage at County facilities and are therefore within certain classes of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Sections 15301(a) and (f) and 15302 (c) of the State CEQA Guidelines, and Classes 1(d),(i) and (n) and 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G.as the Project consists of a minor alteration to an existing public facility based on the project records. The

proposed Projects involve no expansion of use and replacement equipment will have the same purpose and capacity, and does not involve expansion of an existing use. These actions are also exempt under Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are not cumulative impacts, unusual circumstance or other limiting factors that would make the exemption inapplicable based on the records of the Projects records.

Upon the Board's approval of the Projects, ISD will file Notices of Exemption for each project with the County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

### **CONTRACTING PROCESS**

The Projects will be delivered using an ISD (Board-approved) as-needed consultant for the design, and a Board-approved Job Order Contract(s) for the construction.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of recommended actions will have no impact on current services or projects. To mitigate impediments caused by construction of Projects, accessible portable restrooms, temporary relocation of accessible parking spaces and alternative paths of travel will be utilized when necessary.

Based on the proposed Project(s) description, the CEO does not anticipate any one-time, start-up or ongoing costs resulting from the proposed Project(s).

### **CONCLUSION**

Please return one adopted copy of this Board letter to ISD Facilities Operations Service, one adopted copy to the Chief Executive Office, Capital Programs Division, one adopted copy to Community and Senior Services and one adopted copy to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D. Chittenden", with a stylized flourish at the end.

DAVE CHITTENDEN  
Chief Deputy Director

SM:DC:PE:JA:EU:il

- c: Executive Office, Board of Supervisors
  - Chief Executive Officer
  - Chief Operations Officer
  - County Counsel
  - Department of Parks and Recreation
  - Community and Senior Services